

Date: \_\_\_\_\_

To: \_\_\_\_\_

From: \_\_\_\_\_

### **Hierarchy Change**

Effective immediately, please change my hierarchy to move me under \_\_\_\_\_.  
\_\_\_\_\_. Thank you for your prompt attention to this matter.  
My agent number is \_\_\_\_\_. Please send me my confirmation when it has  
been processed. Thank you.

\_\_\_\_\_  
Agent Signature

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_